



The project "Promotion of rural tourism services and infrastructure in the region of Shala" is a project financed by the EU, implemented by Initiative for Agriculture Development of Kosovo (IADK) and managed by the European Union Office in Kosovo.

The general objective of this project is creation of conditions for rural tourism and development of family businesses in the region of Shala. As specific objectives are: development of hiking trails in high mountainous areas, creation of start-up businesses dealing with tourism and support of existing ones, economic empowerment of household economies, increase in quantity and quality of traditional food production, advancement of touristic services in rural areas, promotion of alternative energy production and use it.

Title of the position: **Project officer – Department of Processing**
Working place: **Mitrovica**
Starting date of the position: **1 June 2013**
Duration: **20 months from contract signature**

Duties and responsibilities

- To coordinate the work within the project on individual females and groups on capacity building
- To work closely with female groups formed for milk processing into cheese products, fruits and vegetables into final products
- Conducting educating program for females in the rural areas
- The education for the female group will be based on the theory and demonstrative practice
- Working on female advancement on society
- Identifying the needs and proposing new projects
- Assist in preparing the publication materials flyers / brochures
- Register all the data from the field
- Prepare recaptures for traditional food
- Propose measures and new methods for fruit processing
- Reporting and monitoring

Requested Profile

The candidate should be experienced in the traditional processing sector of agricultural products with different females groups taking into consideration the knowledge and situation of females in rural areas. Moreover, the candidate should create modules for the processing sector and be skilled in empowerment of females' situation and orienting them toward business.

Main qualifications and competences

Degree from the University of Technological processing or Agriculture; or should be certified from a relevant international institute or organization

Advanced knowledge and experience in the traditional food processing field

Be skilled in monitoring and conducting consulting trainings

Be skilled with administrative experience in the field with the farmers

Work experience or similar

Computer skills for Windows Excel and Power Point

Should possess skills on speaking and Writing for Albanian, English and Serbian language

Should possess driving license

Should be willing to work with all the Kosovo communities

Should be able to work under pressure

Adresa:

Rr Ulqini nr. 74
40000 Mitrovicë
Kosovë/a

Jë jetojmë nga toka dhe puna jonë!
Let us live from our land and work!

E-mail: info@iadk.org

Tel/Fax: +381 (0) 28 536 726

Web: www.iadk.org



Application:

Please send your CV and a letter of interest at IADK Office until 24th of May 2013 at this address:
Str.Ulqini No.74 Mitrovica. Contact person: Ariana Selmani – Procurement, Logistics and Admin.
Officer. Tel no: +381(0) 28 536 726

Applications can be also send electronically to this address: prokurimi@iadc.org.

Members of minority communities and females are encouraged to apply. Only shortlisted candidates will be invited for an interview.

Only applications that are delivered at **IADK until 14 February 2013 will be taken into consideration.**